



**Eastern Sierra Transit**

**PROFESSIONAL VEHICLE OPERATOR  
APPLICATION FOR EMPLOYMENT**

**Return to:** ESTA  
P.O. Box 1357,  
Bishop, CA 93515  
703 Airport Rd, Bishop,

**Please read carefully.**

**Type or print clearly in ink.**

**Answer all questions.**

Eastern Sierra Transit Authority (ESTA) is an equal opportunity employer. All qualified persons are welcome to submit applications for employment. Every applicant must fully complete this Application for Employment.

Name \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_  
Number & Street City, State & Zip Code Tele. Number

Mailing Address \_\_\_\_\_  
Number & Street City, State & Zip Code

Is any additional information relative to change of name, use of assumed name, or nickname necessary to enable a check on the information you are providing on this application?  
yes  no

If yes, please explain: \_\_\_\_\_

List all driver licenses you have had or obtained in the last three years:

State	License Number	Class	Expiration Date

Were you ever informed by a previous employer that you were being terminated or forced to resign due to misconduct or unsatisfactory service? yes  no

If yes, please explain the circumstances and give the employer's name: \_\_\_\_\_

Conviction by any court of an offense is not necessarily a bar to employment. Each case is considered individually based upon job requirements. Please answer the question below.

Have you ever been convicted by any court of any offense? You may omit: 1) any incident that has been sealed or expunged, or 2) any offense committed which was adjusted in a Juvenile Court or under a youth offender law.

yes  no

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

NOTE: ESTA, may investigate your background to ascertain and obtain any and all information of concern to your record, whether same is of record or not, including without limitation matters of public record. "Public records" are defined as "records documenting an arrest, indictment, conviction, civil judicial action, tax lien, or outstanding judgment."

During the past two years have you tested positive or refused to test on any pre-employment drug and alcohol test administered by an employer that they applied to, but did not obtain, safety-sensitive transportation work covered by DOT drug and alcohol testing rules?      yes       no

Circle the highest grade of school completed:      8   9   10   11   12   13   14   15   16

Provide the information listed below about any college or university you have attended and/or of any business, trade, service, or correspondence school:

Name of Institution	Address	Course of Study	Duration
_____	_____	_____	_____
_____	_____	_____	_____

List any degrees, safe driving awards or certificates of professional or vocational competence you hold:  
 \_\_\_\_\_  
 \_\_\_\_\_

Please list job-related organizations, clubs, professional societies, or other associations to which you belong. You may omit those that indicate your race, religious creed, color, national origin, ancestry, gender, sexual orientation or age:  
 \_\_\_\_\_  
 \_\_\_\_\_

If you have served in the military or volunteered in the community, list any skills you learned which you feel are relevant to transportation or providing assistance to people with disabilities or the elderly:  
 \_\_\_\_\_  
 \_\_\_\_\_

Starting with your most recent employment, provide a complete record of all employment during the **past ten years**. A resume may not be used as a substitute, but may be attached if you so desire. **If more space is needed, sign and attach each additional sheet.** Please explain all gaps in employment.

From Month/Day/Year  To Month/Day/Year	Employer's Name/Address/Phone  Supervisor's Name	Your Title: Job Duties:	Final Hourly Rate

Why did you leave? \_\_\_\_\_

From Month/Day/Year	Employer's Name/Address/Phone	Your Title: Job Duties:	Final Hourly Rate
To Month/Day/Year	Supervisor's Name		

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From Month/Day/Year	Employer's Name/Address/Phone	Your Title: Job Duties:	Final Hourly Rate
To Month/Day/Year	Supervisor's Name		

Why did you leave?

ESTA operates nearly every day of the year. Our service day begins as early as 6:00 a.m. and ends at 1:00 a.m. for specific routes. Your work assignments may be adjusted based upon the needs of the Agency. Please indicate which days you are available to work. Mark all that apply:

Sun   Mon   Tue   Wed   Thu   Fri   Sat  
                 

We encounter unexpected events daily that cause some driver's work schedules to change (co-workers call in sick, vehicles break down, traffic is heavy, passengers aren't ready on time, etc.). These events could cause a work schedule to be lengthened or shortened. Indicate how many hours you want to work each week:

Less Than 20       At Least 20       At Least 32

Are you willing and able to work regularly six days a week?      yes       no

Are you willing and able to work overtime with little notice?      yes       no

What is the earliest time you are willing and able to work? \_\_\_\_\_

What is the latest time you are willing and able to work? \_\_\_\_\_

